



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Muralidhar Girls' College
Ballygunge, Kolkata, affiliated to University of Calcutta, West Bengal as
Accredited
at the B⁺ level.*

Date : May 03, 2004



*Mrasad
Director*

- This certification is valid for a period of *Five* years with effect from May 03, 2004
- An institutional score (%) in the range of 55-60 denotes C⁺ grade, 60-65 - C⁺ grade, 65-70 - C⁺ grade, 70-75 - B⁺ grade, 75-80 - B⁺ grade, 80-85 - B⁺ grade, 85-90 - A⁺ grade, 90-95 - A⁺ grade, 95-100 - A⁺ grade (upper limits exclusive)

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Kinglani Dina

Principal
Muralidhar Girls' College
Kolkata - 700029

Quality Profile

Name of the Institution : Muralidhar Girls' College

Place : Ballygunge, Kolkata, West Bengal

Criterion	Criterion Score (C _i)	Weightage (W _i)	Criterion X Weightage (C _i x W _i)
I. Curricular Aspects	75	10	750
II. Teaching-learning and Evaluation	85	40	3400
III. Research, Consultancy and Extension	65	05	325
IV. Infrastructure and Learning Resources	65	15	975
V. Student Support and Progression	75	10	750
VI. Organisation and Management	70	10	700
VII. Healthy Practices	70	10	700
		100	$\Sigma C_i W_i = 7600$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7600}{100} = 76.00$$

K. Prasad
Authenticated Director
Kujalini Bhowmik
Principal
Muralidhar Girls' College
Kolkata - 700029

EC/A2/033

DRAFT REPORT
ON
INSTITUTIONAL ACCREDITATION
OF

Muralidhar Girls College
Kolkata, West Bengal

February 16 – 17, 2004

National Assessment and Accreditation Council
Bangalore

Authenticated

Kunjalmi Biswas

Principal
Muralidhar Girls' College
Kolkata - 700029

**REPORT OF THE PEER TEAM ON THE INSTITUTIONAL ACCREDITATION
OF MURALIDHAR GIRLS COLLEGE
KOLKATA, WEST BENGAL**

Section – I : Preamble :

Muralidhar Girls College was established in July, 1940 as Ballygunj Girls College, which was renamed later as Muralidhar Girls' college is the name of its founder, Sri Muralidhar Bandopadhyaya. The college is situated in the heart of Kolkata city and was established with the aim of spreading education as a means of empowerment of women. The college was recognized by the UGC under 2(f) and 12(b) in 1974. It has been affiliated to the University of Calcutta since 1945.

The College has Arts and Science faculties, as two main streams with a total number of 15 departments. It has 10 Departments in Arts Faculty and 5 Departments in Science Faculty. It also offers one certificate programme. The faculty consists of 43 permanent teachers of which 16 have Ph.D. and 6 have M.Phil degrees. Besides, there are 23 part-time teachers and one temporary teacher. There are 33 administrative staff members in the College. The College has had an enrolment of 1400 students last year.

The institution has a **Central Library, Computer Centre, Health Centre, Canteen, Grievance Redressal Cell** besides facilities for **Sports, Audio-Visual Delivery Mode, LCD Projector, Public Address System, Public Telephone Booth.** The institution works under annual system. The dropout rate of students is around 10%. Its success rate is around 80%. The unit cost of education per student is Rs.10570/-.

The college has a Governing Body which consists of nominees of the university, state government teaching and non-teaching staff and other members of the academic community and, the Principal is the executive authority.

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Neelmoni Bhowmik

Principal

Muralidhar Girls' College
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The college volunteered for assessment and accreditation by NAAC, Bangalore and submitted its application in December, 2003. The NAAC constituted a peer team consisting of Prof. R.P. Kaushik, former Member UGC, Professor, School of International Studies, Jawaharlal Nehru University,(Rtd.), New Delhi, as Chairperson, Prof. Sunil Kanta Behera, Dept. of Mass Communication and Journalism, Berhampur University, Berhampur, and Prof. D. Harinarayana, Director Incharge, School of Distance Education, Andhra University, Visakhapatnam as Members. The visit was coordinated by Dr. K. Rama, Deputy Adviser, NAAC.

The Peer Team after analysing the self-study report visited the college on 16th and 17th February, 2004. The team during its visit considered the existing infrastructural facilities of the college and the relevant documents made available. The team also interacted with the College Community consisting of Students, Faculty, Administrative staff Alumni and Parents. The observations of the team, criterion-wise; are as follows :

Section – 2: Criterion-wise Analysis

Criterion – 1 : Curricular Aspects

The College offers UG courses in the two main streams of Arts and Science. The syllabi is prepared by the University of Calcutta and followed by the College. However, teachers of the college are members of the Boards of Studies in History, Journalism, Bengali and Education, which enables them to think of innovations in syllabus. While there is no freedom in the syllabi, the student is given the flexibility in choosing options. The college offers 11 options in Honours, 14 options in General B.A. and one programme under Self-Finance. The college was one of the first institution to introduce

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Kunjalin Das
Principal

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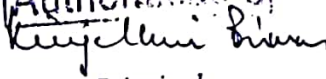
Journalism and Mass Communication and later Psychology and Geography Honours. Both the disciplines are notable induction in their curriculum. The institution has further initiated some of the elective programmes that have relevance to the Job oriented Courses. The college is yet to take initiative to get feedback from the academic peers and employers on the teaching programmes of the college.

Criterion – 2 : Teaching, Learning and Evaluation

The College follows transparent admission policy, and admissions are based on academic records of the candidates on 'first come first served' basis. The academic calendar and prospects are prepared in advance and communicated to the students in the beginning of the year. The medium of teaching is Bengali and English. The syllabus is divided into topics and taught according to the plan given in the academic calendar. The teachers prepare the teaching plans and execute them. The use of Audio-visual technology is also prevalent here. The College works for 252 days in a year out of which 217 are teaching days. The teaching-learning process is closely monitored by the Principal with the help of her team selected from faculty.

Keeping in view the inadequacy of the lecturing method, other interactive methods are also included viz., Practical Classes, Projects, Special Assignments, Seminars, and Quiz. Holding Tutorials, and class tests are part of regular teaching method. Besides, remedial classes are also arranged for slow learners. Such classes are held beyond college hours at no extra charge to the student. The bright students are encouraged in the form of awards and prizes.

The teachers are recruited according to the UGC and Government regulations. However, the college is free to appoint adhoc / temporary teachers depending upon the requirement for

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 Principal
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which payment will be made from its own funds. Teachers are deputed regularly to attend refresher courses and orientation courses for their academic development. The formal and informal meetings between the teachers and the Principal, the Principal – teachers and the students, provides a scope for close monitoring of the students' performance. The feedback from the students is analysed and corrective measures are taken to improve teachers' performance. Moreover, the parent-teacher meet also aids teaching learning process. Teachers are available for both academic and personal counselling of students. With around 80% success rate, the college has its performance higher than University average.

Criterion – 3: Research, Consultancy and Extension

The college provides necessary support to teachers by sanctioning study leave to do research and improve their qualifications while in service. One teacher in the Department of English is pursuing her Ph.D. at Oxford University. One teacher in Economics is pursuing Ph.D in the area of Environmental Economics, which has relevance to the local area. Some teachers of Journalism and Mass Communication, Bengali, English, Education, Economics, Psychology and Travel and Tourism Management have published textbooks and research papers

It is worth mentioning that the Department of English, Economics, Psychology and TTM have received funds for ongoing research projects from UGC, Shastri Indo-Canadian Institute and Department of Environment, Government of West Bengal. The students of J & MC and TTM are assigned project work as partial requirement of the degree which inculcates research aptitude in them.

The extension activities for the social upliftment by the NSS, NCC units and the **Drama Club** of the College need a special mention. The college conducts **awareness programmes** on **environment, health, literacy** with the **active cooperation** of **NGOs and Government**

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Kinglani Biswas

Principal
Muralidhar Girij College
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Agencies. The college plays a vital role in the upliftment of the disadvantaged sections of the society by organising awareness campaigns on contemporary social issues.

Criteriaion – 4 : Infrastructure and Learning Resources

The college is located in a small plot of land in South Kolkata. The three-storied edifice with 24 rooms was constructed in 1957. An additional floor with 11 rooms was added later. The college has science labs, good library, computer lab, students' common room and gym. The library has 36,423 books besides 12 journals. The computerisation of the library is yet to pick up. There is no provision for inter-library loan facility. The college has a computer lab and administrative staff were given training with the help of CMC. Audio-visual aids, public addressing system, multi-media projector are also available. The existing infrastructure of the college is well managed with the help of development fund, building fund, rent from Andhra Bank extension counter located in the college and donations from other organisations. The Botany Department maintains a small botanical garden. The college does not have its own playground, instead it conducts its games and sports activities by sharing the playground of other institutions. A medical doctor, who is a member of the governing body offers free medical advice and provision is made for clinical check up and eye test. A doctor is available to attend the emergency cases. An alumnus of the college looks after Yoga and Karate.

Criterion – 5 : Student Support and Progression

The college has sufficient and well organised support services to ensure healthy growth of students. The prospectus is published annually. Admissions are made and the criteria for admissions are displayed on Notice Board and Prospectus of the college carries the same. The prospectus contains information relating to courses of study, fees, infrastructural availability,

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evaluation system, list of staff, list of awards and prizes, facilities offered by the college and composition of governing body. The institution offers financial aid to economically backward students in the form of full / half fee free studentship. Last year Rs. 86000/- was allocated towards Poor students' aid.

The college also provides free books and waives examination fees for needy students. Ninety two students were benefited in the last year out of this fund. The state government stipends for ST and SC students are also available. The teachers offer academic counselling to the students. The College has an Alumni Association which organised an Eye Testing Camp, Workshop on Drama, Seminar on Literature and an Exhibition of Handicrafts last year. The College has a well functioning Drama Club to improve students' cultural and debating skills, which won them laurels in many places.

The students also participate in the inter-college youth parliament and have won prizes for their excellent performance. Annual events cover music competition, publication of magazines, annual sports and cultural programmes. The students also organised programmes on national integration through songs and dances. NCC students participated in the Republic Day parades held both in Calcutta and Delhi. The Counselling cell in the college helps the students to face the professional world.

Criterion – 6 : Organisation and Management

The Principal is the executive head, who is guided by the Governing Body constituted on the guidelines of Statute of the Calcutta University. The Principal is assisted by the Heads of the Departments, the Head clerk and sometimes by the students' union. The teachers help the Principal in administration, while the administrative staff discharge their duties efficiently. The college funds are managed by the Financial Committee of the governing body. The Bursar is

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Principal

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entrusted with all responsibility of finance and accounting. The fees structure which remained static for years was changed in 2001 and 2003 as suggested by the University and government. The Redressal Cell for which the Principal is Incharge solves grievances of all sections of the college. Cordial relationship exists among management, staff and students. The annual budget of the college is 135.78 lakhs for 2003-04.

Criterion – 7: Healthy Practices

The college is following some healthy practices which are noteworthy:

- Dynamic leadership along with good interpersonal relationships among teaching, non-teaching staff and students. They help each other in the smooth functioning of the College.
- The College encourages self-financing courses of contemporary relevance and the resources earned through these courses are well utilised.
- The establishment of a Students' Cooperative Society, a gymnasium and a Yoga and Karate Centre validates the concern of the college for students' welfare and their physical and economic well-being.
- The NSS and NCC units of the college respond to the societal needs and are encouraged to organise socio-cultural awareness campaigns for the benefit of the socially and economically backward section of the society.

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Kingelini Bhow

Principal
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SECTION – 3: OVERALL ANALYSIS

The College has been successful in translating its vision and goal - empowerment of women- by providing quality education to the girls of middle and lower middle class in Kolkata.

There are a number of features of Muralidhar Girls' College which reflect the quality assurance and standards that need to be commended. But it is necessary and appropriate to mention certain concerns of the Peer Team for the consideration of the institution.

The institution shall be commended for the following:

- i) The progress made by the college since its inception in 1940 and by its ability and determination to translate its vision and goals into reality in its pursuit of the advancement of knowledge in priority areas for the girls – empowerment of women.
- ii) Effective leadership and good interpersonal relationship resulting in efficient teamwork.
- iii) Smooth functioning of the tutor-ward system that facilitates the monitoring of the students, both academic and personal.
- iv) Facilitating role of the institution to promote students, teachers and society participation in socio-cultural awareness and developmental programmes.
- v) Encouragement provided to the teachers for research and updation of their qualifications and knowledge.

While appreciating the efforts of the college, the following suggestions/areas of concern need to be considered by the college authorities for the growth and development of the college.

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Kingshri Biswas

Principal
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- While appreciating the overall mission of the college, which is empowerment of women, it is also felt that the college should identify specific objectives and make strategic plans to attain the same.
- The college may explore the possibility of introducing more course options. Further, to increase flexibility in course combinations it may also explore possibilities of introducing more self financing courses in upcoming areas like information technology, biotechnology, and computer application.
- The computer centre and access to computers and student support services like counselling and placement cell need to be strengthened.
- Formal mechanism for collecting feedback from students on the various aspects of their learning experience at the departmental/ institutional level may be instituted with seriousness.
- The self-appraisal and other appraisal mechanism of teachers and non-teaching staff need to be formalised.
- While the library has a significant collection, unless attention is paid to its proper maintenance and functioning, it will not be in a position to serve its clientele properly and effectively. Efforts should be made to computerise the library without any further delay.
- The college lacks initiative in reaching the donor agencies and other relevant Research organizations for commencing academic programmes that may uplift its present status.
- The college must acquire permanent faculty in professional courses such as Travel and Tourism Management.

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Kinjalini Bhowmik

Principal

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The Peer Team thanks the members of the Governing Body, Principal, Faculty members, Administrative staff, and students for their cooperation in making the Peer Team's work feasible.

The Peer Team wishes the institution success in their future academic planning and endeavours.

Prof. R.P.Kaushik
(Chairperson)

R.P. Kaushik
17/2/04

Prof. Sunil K.Behera
(Member)

Sunil K. Behera
17/2/04

Prof. D.Harinarayana
(Member)

D. Harinarayana
17.2.04

I agree with the observations and suggestions made by the Peer Team in this Report.

Kolkata
17th February, 2004

Manjusha Tarafdar
17.2.04
Dr. Manjusha Tarafdar
Principal
Muralidhar Girls' College
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Principal,
Muralidhar Girls' College

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Kejeli Devi

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